



TEAM TOURS DIRECT

WELSH
INTERNATIONAL
RUGBY
FESTIVAL
2014

INFORMATION
PACK

Dear Team Organiser,

Team Tours Direct would like to welcome you to 2014 Welsh International Rugby Festival.

This pack is designed to give you enough information to ensure that you enjoy your time at the event and know the logistical arrangements and planning over the weekend.

Please read all the pack carefully so you have all the information you require. A number of points are also covered in the FAQ's section.

We ask you to abide by the requests made in the pack with such things as shuttle timings etc so it makes for a smooth running weekend.

On behalf of the staff at Team Tours Direct UK and K6 Management, we would like to wish you the very best of luck throughout the event and we hope you thoroughly enjoy your stay at the event.

Yours in Sport,

TTD Event Team



Following on from the glory and the victories in 2013, the prestigious Welsh International Festival of Rugby looks set to be yet another sell-out success in April 2014. Now in its 14th year, the festival is cited as one of the leading international events in the Welsh mini and junior rugby tours calendar, attracting participants regularly from all over the UK and Ireland to compete with Under 12's through to Under 16's from across the UK. Played in accordance with the WRU Minis to Millennium Pathways, The Annual Welsh International Festival of Rugby has gained an enviable reputation as a preeminent event for mini and junior rugby tours. Here, your team will discover the philosophy and excitement of the game - the Welsh way!

Aberystwyth Rugby Club

Team Tours Direct are proud to announce that the Welsh International Festival of Rugby is to be held once again at Aberystwyth Rugby Club.

The time, effort and hospitality given by the host club is greatly appreciated by all the staff and travelling teams each year.

Aberystwyth RFC can be found at Plascrug, Aberystwyth. Aberystwyth RFC is the local rugby union club formed in 1947 and plays in the Welsh Rugby Union leagues.

Aberystwyth is a historic market town, administrative centre and holiday resort within Ceredigion, West Wales. Often colloquially known as Aber, it is located near the confluence of the rivers Ystwyth and Rheidol.

Aberystwyth has a pier and a fine seafront which stretches from Constitution Hill at the north end of the Promenade to the mouth of the harbour at the south, taking in two separate beaches divided by the castle.





Across the water you'll see boats in New Quay harbour. Quay West slopes gently towards the sea and a landscaped woodland nature walk leads you down onto the sandy beach.

Park Facilities

At the entrance to the park, all the amenities can be found which will keep the whole family entertained throughout the day.

- Indoor Heated Fun Pool
- Cabaret Club
- Water Based Activities
- Pub & Restaurant
- Adventure Playground
- Football Area
- Supermarket

*"Brilliant family break,
Excellent location"*

Welsh888
TripAdvisor

"Best Haven Visited"

Alfie099
TripAdvisor

These are the laws of the game that anyone participating in the tournament will abide by

U/9s

- Tackle must be below the waist, only one person allowed to tackle on each occasion.
- No ripping the ball.
- No contest at tackle area, ball carrying team must pass ball from tackle area, no pick and go.
- Non contested scrum, side putting in wins ball, no pushing or wheeling
- Scrum half is not allowed to pass centre line of scrum
- Scrum half must pass ball from base of scrum
- No Lineout, Rucks or Mauls
- Re starts free pass at halfway
- No handoff allowed
- No kicking of ball allowed

U/12s

- Full contact laws at tackle and breakdown
- Contested scrum, maximum push 0.5 mtrs, no wheeling
- Scrum half not allowed to pass centre line of scrum
- Pick up by No 8 allowed
- Uncontested lineout, no catch and drive
- Kicking of ball allowed anywhere on the field

U/13s

- Full contact laws at tackle and breakdown
- Contested scrum, maximum push 0.5 mtrs, no wheeling
- Pick up by No 8 allowed
- Uncontested lineout with lifting, catch and drive allowed, maximum 10 mtrs anywhere on the field.
- Defending team can only contest when the lineout is deemed over, refer to law 19.9.b

U/14s - U/19s Full U/19 IRB Laws apply FAQ for Mini U9-U11

- Q. Does the acting scrum half need to pass the ball away from the breakdown?
- A. Yes, the acting scrum half cannot pick and go - penalty, free kick to the non offending team, only applicable to U9's, U10's and U11's

RULES

The Welsh International Rugby Festival will be played in accordance with applicable sections of the WRU Continuum.

The teams are divided into groups in the early stages where all the teams will play each respected team within their group. Three points will be awarded for a win and one point for a draw.

If two or more teams have the same number of points, the order will be decided as follows:

1. Result of match between tied teams.
2. Most tries scored in tournament.
3. Teams with the biggest point's difference in tournament.
4. Most points scored in tournament.
5. Least number of points conceded in tournament.

Should a drawn match occur in the playoff/ knockout stage the match will be decided as follows: -

Most tries scored in the match

The team who scores the first try in the match

If there is a draw in the final and points 1 and 2 cannot separate the teams then the trophy will be shared.

SQUAD SIZE & SUBSTITUTIONS

The number of players per squad is not restricted, as we want to encourage participation at all levels.

Rolling substitutions are permitted i.e. a player who has been replaced can return to the field an unlimited number of times.

The only restriction to substitutions is that there may be no more than seven substitutions in a match to prevent teams changing their whole team.



The only exception to this is the replacement of injured front row players and this cannot exceed three replacements and must be for injury not tactical reasons.

Teams found breaking these rules will forfeit the match at the group stages and will be eliminated from the tournament at the knockout stages.

The Manager of the team must notify the Referee each time a substitution is made.

PROOF OF AGE

All players must be able to certify themselves with some form of photographic identification ideally a registration card from your home union is the best way to certify a player's age. Other accepted before a match

Teams should be at their allocated pitch at least 15 minutes prior to their scheduled kick off.

Team managers are responsible for ensuring that all participants have the relevant insurance cover in place to participate.

Supporter's conduct is the responsibility for each individual team and any misconduct will be reported to the home union (WRU) and also to the home union of the offending team.

forms of identification include a valid passport or a certified list of players from your home union, which can be backed up with birth certificates. Teams who are required to use the certified list and birth certificate method should apply in writing a minimum of one month prior to the tournament to obtain permission from the Tournament Directors. Home nations not operating an identification system with photo ID; should notify the Tournament Director and do all that is possible to bring alternative methods of photo identification.

Each participating team is required to have proof of identity with them at all times. Team managers must keep all registration details and should be able to provide proof of age for all players should any dispute arise over a player's age or identity during the tournament.

TEAM LIST

Teams must submit a team list to the tournament organizers at one week prior to the tournament (these are provided) stating the player's name and age.

Alterations to the team list can be made up to 30 minutes prior to kick-off on the day of the tournament.

All participants listed on the team sheet will be considered to have taken part in the tournament. Random controls of all team sheets will be carried out during the tournament.

Should the referee decide that two teams' shirts in a particular match are similar then the team appearing second on the playing schedule must change

BEFORE A MATCH

Teams should be at their allocated pitch at least 15 minutes prior to their scheduled kick off. Team managers are responsible for ensuring that all participants have the relevant insurance cover in place to participate. Supporter's conduct is the responsibility for each individual team and any misconduct will be reported to the home union (RFU) and also to the home union of the offending team.

MATCH BALLS

All matches will be played using the size ball specified in the guidelines provided in the RFU. The tournament organizers provide match balls.

REFEREES

Referees are qualified RFU officials and in some matches there will be officials from other unions e.g. Scottish (SRU), Irish (IRFU) and Welsh (WRU) who will be suitably qualified and will follow the RFU Guidelines.

INSURANCE

Please make sure that all your players are insured both on and off the playing field. Team Tours Direct or Torbay Sports Centre do not carry any group insurance protecting participants in case of injury, illness, theft or damage to property. Team Tours Direct is in no way responsible for injury or economic loss which may arise in the case of war, warlike events, civil war, revolution or civil disturbances of the actions of the authorities, strikes, lockouts, blockades or similar events. Participants from countries that have no medical insurance agreement with Great Britain must have personal medical insurance in place

CAUTIONS / SENDING OFF'S

Any player given a red card is automatically suspended from participation in the following match. The tournament organizing committee can decide about suspension for further game(s).

Anybody who gets two red cards will be suspended from the rest of the tournament. Any team who has a total of five red cards will be suspended from the rest of the tournament. Referees can give team's management or supporters red cards and send them away from the pitch. (These will count to the team's total of red cards) Yellow cards are not accumulated.

Please note that from Under 12's and down a child cannot be shown a yellow or red card. The referee may call the coach onto the field and ask the player to be substituted. If the coach refuses to sub the offending player the game will not continue until the player has been.

Severe offences will be reported to the home union of the offending team and may result in elimination from the tournament

FAILURE TO ATTEND

Any team failing to appear at the appointed time and place for a match without a valid excuse will automatically lose the match.

If a team repeatedly fails to appear at the game, the team may be excluded from the tournament. In special cases, the tournament committee may decide to exclude a team at the first offence i.e. if a deliberate act of not appearing favors their own team or is unfair to another team in the group.

Team managers are NOT allowed to make any changes whatsoever to the draw.

If needed the Tournament Directors will be the only persons allowed to make changes.

RISK ASSESSMENT TOURNAMENT SITE

EVENT DESCRIPTION	Welsh Festival of Rugby	Assessment date:	28/03/14	
VENUE	Aberystwyth RFC	Assessment review date:	04/04/14	By: Terry O'Neill
AREA	Ceridigion, UK;	Indoor or outdoor event =	Outdoor	Private Grounds = Yes
AGE DESCRIPTION	Junior & Mini Rugby Festival Team Age Groups U9 through to YTH (U18) together with their family members, supporters and club officials of all age groups.			

TASK	HAZARD	PERSONS AT RISK	SEVERITY	LIKELIHOOD	RISK FACTOR	EXISTING CONTROLS	ADDITIONAL CONTROLS AND PRACTICES
operate two days rugby	All areas & regions of the event open to public & staff	All attending tournament	Minor	Likely	3	Match officials present, first present, games played to governing body rules and cars in addition to event staff to oversee sections of site used for the tournament to monitor any potential hazards	NHS support via local hospital and ambulance response if needed first aid on site to assist if needed. Team organisers should be knowledgeable of site lay out and make themselves aware of any potential hazards
Control supporters & spectators	overcrowding	All attending tournament	Minor	Remote	2	Marshals & Event Directors will monitor levels of spectators & supporters to monitor possible over crowding	Marshals on main entry to prevent entry to festival sit if over crowded
Plan coach drop off point at venue	Exiting the coach and traffic near to drop off point	individuals on coach and those who have disembarked	Minor	Remote	2	Coach companies contracted to be advised to inform their drivers to ensure those leaving the coach are only to disembark at a safe location, route to walk from coach drop off point is informed to group organisers in advance of the event.	Team organisers should do all that they can to assist that their group disembark the coach safely and make persons associated within their group aware that moving traffic and roads must be crossed to get to rugby site. Close control of children by group organisers and adults should be taken when leaving coaches and walking to the rugby site
Rout to & from shuttle point to festival site	Bridge to cross, pavement by road	All on event site	Minor	Remote	2	Caution should be taken crossing pedestrian bridge to ensure ramps are manoeuvred safely and on leaving the bridge teams and their members should walk carefully along curbed pavement to festival site keeping off public road	Team organisers should make thier groups aware to only walk within the safe passage way designed for pedestrians on the rout to & from the coach shuttle point

TASK	HAZARD	PERSONS AT RISK	SEVERITY	LIKELIHOOD	RISK FACTOR	EXISTING CONTROLS	ADDITIONAL CONTROLS AND PRACTICES
Plan first aid for the duration of event	On site minor injuries and identify more serious injuries	All on event site	Minor	Likely	3	Qualified first aid to assist with minor injuries and identify more serious will be at rugby festival site	Participating teams advised to have a first aid person travelling with them to assist with minor injuries
Control alcohol consumption	Intoxication	All on event site	Minor	Remote	1	No persons under the age of eighteen permitted to drink alcohol, any persons on the tournament site thought to be intoxicated to be asked to leave the site	Any persons arriving at the tournament site thought to be intoxicated to be asked to leave the site
Ensure adequate food & beverage catering	Food cooking facilities & hygiene	All on event site	Minor	Remote	2	Pre planned cooking stations at designated points	Careful attention by persons attending the event should be given to hot cooking hazards and hygiene of cooking facilities

Risk Assessment Agreed by Tournament Supervisor	Mr Terry O' Neill, Tony James & John Hopkins - Team Tours Direct Event Staff	Team Tours Direct Limited	Date	26/04/2013
Severity x likelihood = Risk Factor	Severity key to risk Likelihood key to risk Risk Factor	= 1 Trivial injury, 2 Minor injury, 3 three day injury, 4 major injury, 5 Death = 1 remote, 2 possible, 3 likely, 4 highly likely, 5 certain = 1 - 2 low priority, 2 - 4 medium priority, 5 - 6 high priority & 7 - 8 urgent action needed		



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